

Dear,

Students have the option to pay their University Housing fee by the Installment Plan or to Pay in Full.

For the 2019-20 academic year University housing, you selected:

Payment Option {Payment Plan }

Room Type {Description}

Meal Plan {Meal Plan}

Service fee you paid \${ReceivedDepositAmount}

If you choose to Pay in Full, the entire academic year fee must be paid by Friday, July 26 at 5 p.m. We have included the Housing fees below for your reference. If the full payment is not received by 5 pm July 26, you will be considered on the Installment Plan and the \$40 Installment Plan charge will be applied to your account.

If you elect to Pay in Full, here's how to make your payment:

Full payment by check:

1. Make the check out to CSULB
2. Write your name and Student ID on the check
3. Fill out the attached payment slip
4. Mail your check with payment slip to
CSULB
1250 Bellflower Blvd. BH-155
Long Beach, CA 90840-0103

Note: Payment must be received by Cashier's Office by 5 p.m. July 26. The postmark date is not considered in this case.

Full payment by paying on-line:

1. Log into your MyCSULB account
2. Go to "Student Center"
3. Click on "Make a Payment"
4. On the screen, click on "Make a Payment"
5. Click on "Go to Payment Website" (if it appears)
6. Click on "Pmt Housing Restrict Pmt Plan" or "Pre-Pay"
7. Enter the full amount that you need to pay based on your selections (see below for the

amount required to pay in full.)

8. **VERY IMPORTANT:** Once this payment is made, inform the housing office as soon as possible at housing@csulb.edu. We need to know so that we can make sure your payment was applied to housing correctly.

IF PAYING BY FINANCIAL AID or INSTALLMENT PAYMENT:

If you selected Pay In Full on your application and expect to pay with Financial Aid, you must inform us by email to change your payment option to “Installment Payment Plan”. Financial Aid disburses funds by the semester and not for the entire academic year. If you selected to Pay in Installments on your application, no further action is required at this point. The one time installment fee of \$40 will be placed on the account and should be covered by the service fee you paid.

The Housing License Fee for this academic year is as follows:

Note: the total amount shown for each room and meal option includes the \$60 Social Fee.

To calculate what you need to pay in order to be PAID IN FULL BY July 26, 2019:

total cost minus service fee paid = paid in full amount to send in

Note: If you have the FLEX Dollars option you need to add \$300 total to your Pay In Full calculations

Room Type	Meal Plan	Social Fee	Total Cost	minus service fee	Pay In Full
Double	10 Meal Plan	\$60	\$11,530	{ReceivedDepositAmount}	
Double	210 Block Plan	\$60	\$11,892	{ReceivedDepositAmount}	
Double	19 Meal Plan	\$60	\$12,160	{ReceivedDepositAmount}	
Double	7 Day All Access	\$60	\$12,644	{ReceivedDepositAmount}	
Triple	10 Meal Plan	\$60	\$10,530	{ReceivedDepositAmount}	
Triple	210 Block Plan	\$60	\$10,892	{ReceivedDepositAmount}	
Triple	19 Meal Plan	\$60	\$11,160	{ReceivedDepositAmount}	
Triple	7 Day All Access	\$60	\$11,644	{ReceivedDepositAmount}	
Single	10 Meal Plan	\$60	\$12,530	{ReceivedDepositAmount}	
Single	210 Block Plan	\$60	\$12,892	{ReceivedDepositAmount}	
Single	19 Meal Plan	\$60	\$13,160	{ReceivedDepositAmount}	

Single 7 Day All Access \$60 **\$13,644** {ReceivedDepositAmount}

If you have any questions do not hesitate to contact us at housing@csulb.edu or 562-985-4187. Or make sure you're following CSULB Housing on Facebook! We have a Facebook Live session video from last year that went over Billing & Payment.

Sincerely,
Roshan Jayasinghe
Housing Occupancy Analyst
Housing & Residential Life
California State University Long Beach

This is an automated message, if you have questions email or call the housing office at 562.985.4187